

## 1. General Conditions

Unless otherwise contractually agreed, the following provisions apply.

The following information is required to notify the goods prior to sending them to Mankenberg GmbH:

- » purchase order number
- » type and quantity of packages
- » gross weight
- » total value of goods
- » address for dispatch
- » loading times

If the goods are not to be delivered to our address, the address of Mankenberg GmbH stated on the order must always be given as well.

The packaging has to be according to the purchase order and must be such that no damage can occur due to parts bumping against each other.

### 1.1. Sizes and Weights

- » max. weight per package: 1 t
- » max. length for long products: 3 m

### 1.2. Receipt of Goods

Times to receive goods at Mankenberg GmbH's facility:

- » Mon. - Fri.: 06:30 to 12:00
- » Mon. - Thu.: 12:30 to 14:30

A delivery note as part of the delivery with the following information is mandatory:

- » purchase order number
- » article number
- » batch

In the event of liability for defects, the statutory provisions shall apply, whereby the parties agree that the Buyer's incoming goods inspection shall be limited to externally recognizable transport damage and to determining compliance with quantities and the identity of the ordered deliveries on the basis of the delivery documents.

### 1.2. Notification if delivery is not included

If deliveries by Mankenberg GmbH are agreed, the following companies are to be commissioned.

#### 1.3.1. Surrounding Area of Lübeck

**GO!** (General Overnight Service Lübeck GmbH)

Mankenberg customerno.: 22710  
Tel.: 0451/709990

#### 1.3.2. International / National ≤ 32 kg / not palleted

**UPS** (United Parcel Service Deutschland S.à r.l. & Co. OHG)

Mankenberg Kunden-Nr.: 885989  
Tel.: 01806/882-663

#### 1.3.3 International / National ≥ 32 kg / palleted

E-Mail: collection@mankenberg.de

## 2. Specific Conditions

### 2.1 Special Surfaces

Sealing surfaces, seat edges, polished surfaces etc. have to be protected and packed in such a way, that any kind of damage during intended transport will be avoided.

As an example, but not exclusively, the following precautions should be taken:

Any openings on components must be adequately closed, especially flanges by using caps, which are protecting the sealing area as well.

Sheets and cut sheets must be protected and packed in an adequate way prior to transport to prevent damage (scratches, grooves etc.).

### 2.2 Elastomere

The date of manufacture of the primary material, the sealing materials supplied by you (plate, sealing rings, etc.) must be entered on all packaging units and delivery notes.

Your article number/quality designation of the elastomers must also be clearly stated.

Inadequately labeled goods may be rejected by us.