

Checklist for Services at Site – Subject to change. | Version 12/2017



CHECKLIST FOR SERVICES AT SITE

FOLLOWING POINTS HAVE TO BE CLARIFIED BEFORE SENDING SERVICE ENGINEERS!

LOCATION OF USE

Customer N°	<input type="text"/>	Postal Code / City	<input type="text"/>
Street / N°	<input type="text"/>	Country	<input type="text"/>

VALVE DATA

Serial N°	<input type="text"/>	Item N°	<input type="text"/>
Valve Type	<input type="text"/>	KKS N°	<input type="text"/>

OPERATING CONDITIONS

Medium	<input type="text"/>	Pressure	<input type="text"/>
Temperature	<input type="text"/>		
Safety Data Sheet available (Mandatorily needed if medium is a hazardous substance!)		<input type="checkbox"/> yes	<input type="checkbox"/> no

DESCRIPTION OF INSTALLATION (Pictures and schematic diagram are requested):

Fall arrester necessary?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Fixing points for fall arrester available?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Should structural preparations be made by the customer?	<input type="checkbox"/> yes	<input type="checkbox"/> no

CLIMATIC CONDITIONS

HEALTH

Are vaccines necessary?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Is a health and safety briefing given at site?	<input type="checkbox"/> yes	<input type="checkbox"/> no
Are special aptitude check-ups necessary?	<input type="checkbox"/> yes	<input type="checkbox"/> no

Which ones?

Checklist for Services at Site – Subject to change. | Version 12/2017

SAFETY AT WORK

 Which PPE (personal protective equipment) is necessary?

 First aiders at site? yes no

 Special requirements e.g. for work in ex zones

WORKING CONDITIONS & WORKSHOP EQUIPMENT

 Work Bench yes no

 Standard Tools yes no

 Bench Vise yes no

 Polisher yes no

 Chain Hoist yes no

 Turning Machine yes no

 Flange Gaskets yes no

 Other

LEGALLY BINDING DECLARATION

 Persons authorized to sign locally

The proof of work required for invoicing will be provided by Mankenberg and must be signed by the customer on site. If the customer requires a customer-specific form for the proof of work, he must make it available on site.

The customer-specific form does not release the principal from his obligation to sign the Mankenberg proof of work.

This declaration must only be completed and signed by authorized and qualified persons. We declare that all the information given in this form is correct and complete.

Date, Place	Company Stamp and legally binding Signature
-------------	---

During their installation job, Mankenberg's fitters are not allowed to work at pipework or plants on site. The Mankenberg fitters solely perform work at the valves supplied by Mankenberg. The final customer is responsible for mounting and dismantling the valves. Mankenberg will not provide any accessories, such as flange seals. It depends on the valve type and nominal diameter, whether or not the valves may be maintained in the installed state. If so required, the customer should ask whether this is possible.

The operating company is responsible for the pressure system protection and for the general plant safety. During their installation job, Mankenberg's fitters are specialists for our valves and not able to assess the complete pressure system and process. A pressure reducing valve or backpressure regulator are no safety devices. A suitable and properly designed valve must be installed in the pipe section, tank or system to ensure limiting of any excess or negative pressure.